

**INTERNAL / EXTERNAL
JOB POSTING**

**Research and Evaluation Assistant – Summer Student
Lifestyle Enrichment for Senior Adults Program (LESA)
Fixed term part-time contract of 3 months (217 hours)**

The Research and Evaluation Summer Student Position with the Lifestyle Enrichment for Senior Adults program will be responsible for assisting the LESA Program Recreation Coordinator with key activities related to researching best practices in recreation for older adults struggling with addictions and problem gambling. In addition, the student will assist with the implementation of evaluation tools and recommend meaningful activities for seniors experiencing isolation related to addictions and/or problem gambling. The incumbent will work closely with the LESA team on specific projects and will also be responsible for some direct service delivery, such as support to individual seniors in the development of their personalized recreation plans.

Requirements:

- Be enrolled full-time in a related undergraduate or graduate program in the social and or health sciences.
- Experience in conducting research and preparing reports
- Experience working and/or volunteering in a community based organization
- Excellent communication and writing skills
- Strong judgment and problem-solving skills
- Understanding of social determinants of health
- Strong interpersonal skills
- Must be well organized
- Intermediate experience in Microsoft Office (Word, Excel, PowerPoint, Outlook)

Desirable

- Experience working with diverse populations
- Understanding of harm reduction in community based addictions treatment programs

Language designation:

English essential, bilingual (French/English) preferred

Start date: June 2018 to August 2018 (approximately 3 to 5 days per week)

Salary range: \$14.00/hour (217 hours)

How to “express an interest” for this opportunity:

Submit your letter of interest along with your résumé on or before **June 11, 2018** to jobs@centretownchc.org.

Please note the following:

- The subject line of your email should read “Term Part-time - Research and Evaluation Assistant – Summer Student”
- The file name for your resume should read: “(last name)_(first name)_ Resume
- The file name for your cover letter should read: “(last name)_(first name)_ Cover Letter

We thank all applicants but regret that we can only contact those to be invited to an interview.

Candidates with a disability requiring accommodation during the application and/or the interview process should contact us at jobs@centretownchc.org so arrangements can be made. CCHC is an equal opportunity employer and values diversity in its workforce and as such all applicants are welcome.